



# **BUDGET PANEL**

**Wednesday, 22nd June, 2011**

**7.00 pm**

**Town Hall, Watford**

**Publication date: 17 June 2011**

**CONTACT**

If you require further information or you would like a copy of this agenda in another format, e.g. large print, please contact Sandra Hancock in Legal and Property Services on 01923 278377 or by email to [legalanddemocratic@watford.gov.uk](mailto:legalanddemocratic@watford.gov.uk) (Minicom available on 01923 278499).

Welcome to this meeting. We hope you find these notes useful.

## **ACCESS**

Access to the Town Hall after 5.15 pm is via the entrance to the Customer Service Centre from the visitors' car park.

Visitors may park in the staff car park after 4.00 p.m. and before 7.00 a.m. This is a Pay and Display car park; the current charge is £1.50 per visit.

The Committee Rooms are on the first floor of the Town Hall and a lift is available. Induction loops are available in the Committee Rooms and the Council Chamber.

## **FIRE/EMERGENCY INSTRUCTIONS**

In the event of a fire alarm sounding, vacate the building immediately following the instructions given by the Democratic Services Officer.

- Do not use the lifts
- Do not stop to collect personal belongings
- Go to the assembly point at the Pond and wait for further instructions
- Do not re-enter the building until authorised to do so.

## **MOBILE PHONES**

Please ensure that mobile phones are switched off before the start of the meeting.

# COMMITTEE MEMBERSHIP

Councillor J Dhindsa (Chair)

Councillor

Councillors S Counter, G Derbyshire, S Greenslade, R Martins, M Meerabux, T Poole, S Rackett and M Watkin

## AGENDA

### PART A - OPEN TO THE PUBLIC

1. **APOLOGIES FOR ABSENCE/COMMITTEE MEMBERSHIP**
2. **ELECTION OF VICE-CHAIR**
3. **DISCLOSURE OF INTERESTS (IF ANY)**
4. **MINUTES** (Pages 1 - 8)

The minutes of the meeting held on 14 March 2011 to be submitted and signed.  
*(All minutes are available on the Council's website.)*

5. **CORPORATE PROCESS IMPROVEMENT PROGRAMME** (Pages 9 - 18)

This report informs the Budget Panel of the process put in place to identify further efficiency savings whilst either maintaining or improving current levels of service delivery.

6. **HARLOW VALUE FOR MONEY STUDY** (Pages 19 - 52)

A PowerPoint presentation will be given highlighting the salient features of the benchmarking study.

7. **HOUSING VALUE FOR MONEY REVIEW PHASE 1** (Pages 53 - 124)

The report and accompanying documents presented to Cabinet at its meeting on 6 June are attached for Budget Panel's consideration.

8. **BUDGET PANEL WORK PROGRAMME 2011/12** (Pages 125 - 134)

This report sets out the draft work programme for 2011/12.

9. **DATES OF NEXT MEETINGS**

- Monday 18 July 2011
- Tuesday 27 September 2011
- Tuesday 25 October 2011